



**PRIMARY ACCOUNT HOLDER ONLY**

Thank you for your interest in TeleBanking. With Telebanking, your account information is available to you 24 hours, 7 days a week. After a brief introduction, you will be presented with a list of options. These options will allow you to get your balance and account history on your accounts including Checking, Savings, CDs, IRAs, and Loans. You can transfer your money between your accounts and even have a statement of your transactions faxed to your fax machine.

Upon receipt of this letter, we will set the access code to the last four digits of the **PRIMARY** account holder's Social Security Number. This pass code will be accepted only once and the system will prompt you to create your own confidential 4 digit pass code. Please allow 3 – 5 business days for mail delivery prior to accessing TeleBanking for the first time. This will allow us to receive this authorization in the mail and set the initial pass code to the last 4 digits of the **PRIMARY** account holder's Social Security number. If you have any questions, please call 337-332-4132. The phone number for TeleBanking is 337-332-8454.

Thank you for your business and we hope you will enjoy this service.

\_\_\_\_\_ I would like access to TeleBanking.

I certify that I am authorized to sign on all accounts which bear my Social Security Number and I am a single or joint owner. I understand that the pass code is for my personal use and protection and I will keep it confidential.

\_\_\_\_\_  
Name (Primary **Customer**)                      Signature (Primary **Customer**)                      Date  
(Please **PRINT or TYPE**)

\_\_\_\_\_  
Social Security Number (Primary **Account Holder**)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
E-mail Address (Primary **Account Holder**)

EMPLOYEE INITIALS: \_\_\_\_\_

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**Internal Use Only**

- \_\_\_ **Verified Signatures**
- \_\_\_ **Verified Account Type**
- \_\_\_ **Vision – Cust Info>Add/Change>UD 1**
- \_\_\_ **Voice Access – Uncheck Disable Account**
- \_\_\_ **Voice Access – Customer Account – Uncheck FT on restricted accounts and Christmas club**

**Date Completed and Employee Initials:** \_\_\_\_\_